

Aircraft Tail Swap Checklist

When performing an aircraft tail swap, as Pilot in Command it is your responsibility to ensure the aircraft is left in an airworthy state for the next pilot. Additionally the new aircraft, once you depart on the flight, is now your responsibility.

You must ensure the following items are present, current and in the appropriate place within the aircraft:

- AFL – VOR Check is current, next maintenance due items valid and no open write ups
- Airworthiness and Registration certificate
- POH/AFM
- MEL
- GPS Manual
- Lynx L3 ADSB Transponder Manual
- CHARTS and APPROACH Books – pertinent for the Route and areas flown.

(All of the above items must be present for you as PIC to be in compliance with FAR135)

Also you will need to ensure that the following is sufficiently stocked:

- W&B MRA Form 01
- NOPC Hazmat/ DG Form
- AFL books
- Fuel Order Slips

(If any of these are running low, inform Flight Ops promptly)

REMOVE From Aircraft any of the following:

- GOM
- Trash
- Personal items

Once the above items are checked and completed, sign the portion below and return to Flight Ops or Dispatch:

_____	_____	_____	
Signature	Date	Tail #	Tail #
		Print name	